**TOWN OF STAFFORD TOWN BOARD MINUTES**

**MARCH 10, 2025 DRAFT**

Supervisor Clement called the regular Town Board meeting to order at 7:30 pm on March 10, 2025 with the following present: Councilman Panek, Councilman Young, Councilman Duyssen, Councilman Pacer, Highway Superintendent Boldt and Town Clerk Radley.

Other in attendance were Cathy Worthington, Tony Prinz, Ed Schramm, Amy Swanson, Andrew Darling, Gary Snell, Charlie Giacchino, Sandy Swanson, Jeremy Delyser, Bob Mattice, Randal Henning.

Councilman Pacer made a motion to approve the Financial Report, second by Councilman Panek and approved on a 5-0 vote.

Councilman Young made a motion to approve the Fire Department Report, second by Councilman Duyssen and approved on a 5-0 vote.

Councilman Young made a motion to approve the CEO/ZEO Report, second by Councilman Pacer and approved on a 5-0 vote.

Councilman Duyssen made a motion to approve the Assessor Report, second by Councilman Pacer and approved on a 5-0 vote.

Jeremy Delyser from CPL, our engineering company, gave an update on Water District 14 and 15. Water District 14 is proposed to move forward. Mr. Delyser has a packet of information which includes pages for the Supervisor to sign. The Town of Bethany Water District 5 is the source for Stafford Water District 14; we will be able to get the bids started along with the Bethany Water project.

Water District 15 is the Town-Wide project, we have to wait for the County to get into Phase 3 before we can start that district.

Councilman Pacer made a motion for Supervisor Clement to sign the necessary paperwork for the Water District 14, second by Councilman Panek and approved on a 5-0 vote.

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Councilman Panek made a motion to approve Resolution 16 to Rename Safety Inspection title, second by Councilman Young and approved on a Roll Call vote.

Councilman Panek Yes

Councilman Young Yes

Councilman Duyssen Yes

Councilman Pacer Yes

Supervisor Clement Yes

RESOLUTION 16 DATED: MARCH 10, 2025

RENAME SAFETY INSPECTION TO

CODE ENFORCEMENT OFFICER 1

WHEREAS the Town of Stafford has recorded a title of Safety Inspection and Zoning, these titles are not correct and need to be corrected,

WHEREAS the title of Safety Inspection item A3620.1 for $11,700.00 should be stated as Code Enforcement Officer 1 for $23,500.00, the Zoning line listed should be stated as Zoning Enforcement Officer item A8010.1 for $11,700.00 and Gene Sinclair is listed as Zoning currently, he should be listed as Code Enforcement Officer 1 item A3620.1

THEREFORE, the title of Safety Inspection will be Code Enforcement Officer 1 A3620.1 for $23,500 and list Gene Sinclair in this position; Zoning will be Zoning Enforcement Officer A8010.1 for $11,700.00.

Offered by: Councilman Panek

Second by: Councilman Young

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Roll Call Vote:

Councilman Panek Yes

Councilman Young Yes

Councilman Duyssen Yes

Councilman Pacer Yes

Supervisor Clement Yes

Councilman Pacer made a motion to approve Resolution 17 to Reappoint Lori Frongetta to the Assessor position, second by Councilman Duyssen and approved on a 5-0 vote.

RESOLUTION 17 DATED: MARCH 10, 2025

REAPPOINTMENT OF LORI FRONGETTA, ASSESSOR

WHEREAS the Town Assessor needs to be reappointed for a term of six years and,

WHEREAS the Town of Stafford would like to appoint Lori Frongetta for a six-year term as Assessor to the Town of Stafford

THEREFORE, the Town of Stafford appoints Lori Frongetta as Assessor for the Town of Stafford for six years from October 1, 2025 to September 30,2031.

Offered by: Councilman Pacer

Second by: Councilman Duyssen

Approved on a 5-0 vote

Councilman Young made a motion to approve Resolution 18 to Schedule a Public Hearing for Local Law No. 1 of 2025, second by Councilman Panek and approved on a 5-0 vote.

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TOWN OF STAFFORD

RESOLUTION 18 TO SCHEDULE A PUBLIC HEARING

REGARDING PASSING A LOCAL LAW ENTITLED “ALTERNATIVE VETERANS EXEMPTION LAW OF THE TOWN OF STAFFORD”

Adopted: March 10, 2025

The Town Board of the Town of Stafford met at a regular board meeting at the Town Office located at 8903 Route 237, Stafford, New York, on the 10th day of March 2025, commencing at 7:30 P.M. and the following members were:

Present: Supervisor Robert Clement

Council Member Ronald Panek

Council Member Terry Young

Council Member James Duyssen

Council Member Robert Pacer

Absent: 0

 WHEREAS, all Board Members, having due notice of said meeting, and pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS Section 458-A of Real Property Tax law allows local governments to increase the maximum real property tax exemption allowable for the alternative veteran’s exemptions by passing a Local Law; and

WHEREAS the Town Board desires to offer such an increased exemption to qualifying residents; and

WHEREAS the Town Board is considering the adoption of Local Law No. 2 of 2025 entitled “Alternative Veterans Exemption Law of the Town of Stafford” to achieve this purpose; and

WHEREAS the Town Board of the Town of Stafford finds it in the best interest of the Town to hold a public hearing to consider such Local Law.

NOW ON MOTION OF Councilman Young which has been duly seconded by Councilman Panek, be it

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RESOLVED, by the Town Board of the Town of Stafford will hold a public hearing on the proposed Local Law on the 14th day of April 2025 at 7:15 P.M., at which time all interested parties and citizens for or against the proposed amendment will be heard; and be it further

 RESOLVED, the Town Clerk is hereby directed to publish a Notice of Public Hearing in the Town’s official newspaper, and such Notice shall also be posted to the Town noticeboard, along with a copy of the proposed Local Law; and be it further

 RESOVLED, the Town Clerk is hereby direct to make a copy of such proposed Local Law which should be made available for public review at the Town office.

 Ayes: 5

Nays: 0

Quorum Present: X Yes

Dated: March 10, 2025 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Barbara Radley, Clerk

[SEAL] Town of Stafford

Councilman Panek made a motion to approve Resolution 19 to Schedule a Public Hearing for Local Law No. 2 of 2025, second by Councilman Young and approved on a 5-0 vote.

TOWN OF STAFFORD

RESOLUTION 19 TO SCHEDULE A PUBLIC HEARING

REGARDING PASSING A LOCAL LAW ENTITLED “DISABLED PERSONS WITH LIMITED INCOMES TAX EXEMPTION LAW OF THE TOWN OF STAFFORD”

Adopted: March 10, 2025

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The Town Board of the Town of Stafford met at a regular board meeting at the Town Office located at 8903 Route 237, Stafford, New York, on the 10th day of March 2025, commencing at 7:30 P.M. and the following members were:

Present: Supervisor Robert Clement

Council Member Ronald Panek

Council Member Terry Young

Council Member James Duyssen

Council Member Robert Pacer

Absent:

WHEREAS, all Board Members, having due notice of said meeting, and pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS Section 459-C of Real Property Tax law allows local governments to increase the maximum real property tax exemption allowable for persons with disabilities and limited incomes by passing a Local Law; and

WHEREAS the Town Board desires to offer such an increased exemption to qualifying residents; and

WHEREAS the Town Board is considering the adoption of Local Law No. 1 of 2025 entitled “Disabled Persons with Limited Incomes Tax Exemption Law of the Town of Stafford”; and

WHEREAS the Town Board of the Town of Stafford finds it in the best interest of the Town to hold a public hearing to consider such Local Law.

NOW ON MOTION OF Councilman Panek which has been duly seconded by Councilman Young, be it

RESOLVED, by the Town Board of the Town of Stafford will hold a public hearing on the proposed Local Law on the 14th day of April 2025 at 7:05 P.M., at which time all interested parties and citizens for or against the proposed amendment will be heard; and be it further

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RESOLVED, the Town Clerk is hereby directed to publish a Notice of Public Hearing in the Town’s official newspaper, and such Notice shall also be posted to the Town noticeboard, along with a copy of the proposed local law; and be it further

RESOVLED, the Town Clerk is hereby direct to make a copy of such proposed Local Law shall be made available for public review at the Town office.

 Ayes: 5

Nays: 0

Quorum Present: X Yes

Dated: March 10, 2025 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Barbara Radley, Clerk

[SEAL] Town of Stafford

There was a discussion on the email the Fire Department sent for using their sign to promote Town business. Fire Department President Bob Mattice and Vice President Randal Henning was present to address any questions. They explained that the sign board is so old that it is difficult to add or change any message on the board and only two members know how this is to be done. Randal gave a talk on the fundraising occurring now, he has an Easter Bunny promotion called the Easter Bunny Express to raise funds in which anyone can order a basket with eggs and prizes.

Cathy Worthington had questions for the Town Board. Her first question was whether there is an audit prepared for Water District 12 and what is the result; there is no audit because the district is not closed yet. She asked about the website and updates; the zoning map update is a permanent addition for the residents to look into zoning maps easier. The last question was on Water District 12 maintenance fee, it is included in the debt service.

Councilman Duyssen made a motion to pay Abstract 3 General Fund in the amount $82,975.07, second by Councilman Pacer and approved on a 5-0 vote.

Councilman Duyssen made a motion to pay Abstract 3 Highway Fund in the amount of $111,276.00, second by Councilman Pacer and approved on a 5-0 vote.

Councilman Duyssen made a motion to pay Abstract 3 Capital Project in the amount $7,052.50, second by Councilman Pacer and approved on a 5-0 vote.

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Councilman Duyssen made a motion to pay Abstract 3 Water Fund in the amount $3,908.62, second by Councilman Pacer and approved on a 5-0 vote.

Public Comments were made by Charlie Giacchino asking about the zoning map; the map came from the County Planning Department.

Cathy Worthington asked about the speed limit on Transit Rd. This was discussed in the past; she then asked about certain roads and if they were Town or County Roads.

Councilman Young reported that the park project for new concrete at the small pavilion will be done as soon as the weather breaks.

Councilman Duyssen made a motion to adjourn to Executive Session to discuss personnel issues and invited Highway Superintendent Boldt and Town Clerk Radley to attend at 8:25pm, second by Councilman Pacer and approved on a 5-0 vote.

The Regular meeting resumed at 9:05 pm at which time Councilman Young made a motion to adjourn, second by Councilman Panek and approved on a 5-0 vote.

Respectfully Submitted

Barbara Radley

Town Clerk/Tax Collector