

**MINUTES OF THE STAFFORD ZONING BOARD OF APPEALS
MEETING OF October 19, 2015**

PRESENT:

Jim Balonek -Board Member
Nicholas Pascucci -Board Member
Mike Lathan -Board Member
Betsy Torrey -Board Member
Bonnie Kinney - Acting Alt. Board Member

ABSENT:

Crista Boldt -Chairman

OTHERS PRESENT:

Walter Kershenski - Recording Secretary
Lester Mullen - CEO/ZEO
Public: S. Swanson, P. Darling, Andrew Darling

Meeting called to order at 7:00p.m. by Chairman Acting Chairman Michael Lathan.

1. Approval of Minutes:

A **Motion** was made by ZBA Member Pascucci and seconded by ZBA Member Torrey to accept the minutes of the September 15 , 2015 ZBA Meeting with corrections as submitted by the ZBA Recording Secretary.

All approved. **Motion** carried.

2. Old Business:

a. No Old Business

3. New Business:

a. Re-appointment:

• **James Balonek term expires 12/31/2015**

Acting Chairman Lathan read Mr. Balonek's letter requesting that he be considered for re-appointment as a continuing member of the Zoning Board of Appeals. After a brief discussion a **Motion** was made by ZBA Member Pascucci and seconded by ZBA Member Kinney to recommend to the Town Board that Mr. Balonek be officially re-appointed for a new 5 year term as a member of the Zoning board of Appeals. Motion was passed 5 to 0. Acting Chairman Lathan will write a letter of recommendation to Town Board Supervisor Clement on Mr. Balonek's behalf requesting that the Town Board makes the final approval at their Town Board Regular meeting on Nov. 9, 2015.

b. ZBA Member Balonek presented to the Board Members documentation that he gathered from NYS Dept. of State regarding 'Your right to know' as documented by the committee on open Government ' and the Open Meeting Laws in NYS. His major concern was for the safety of the Board Members and the public in attendance to exit the room and building in case an emergency. His concern was with the use of recording devices during the meeting. He wanted to be sure that it was understood that anyone using such devices keep all equipment away from the Board Member's table and that the equipment was not hindering or being obtrusive in any way as to block or impede exit

from the room in an emergency. ZBA Member Balonek submitted a Draft copy of a document he created which defines the rules of Public Safety in the Meeting Room during Board Meetings. He suggested that the Board Members review this Draft Copy and make any correction or suggestions and he would then make a final Public Safety poster / Document to be displayed in the Board Meeting Room regarding the setup and use of recording devices during meetings.

A **Motion** was then made by ZBA Member Lathan and seconded by ZBA Member Pascucci to accept this Draft Copy of the Public Safety Notice that was submitted by ZBA Member Balonek. Passed 5 to 0

4: Correspondence/Workshops/Reports/General Information:

- **Fall 2015 Regional Local Gov't Workshop**

5. Adjournment:

A **Motion** was made by ZBA Member Pascucci and seconded by ZBA Member Kinney to adjourn the meeting at 7:34 PM. The **Motion** was passed 5 to 0.

Respectfully submitted,
October 19, 2015

Approved at November 16, 2015 meeting

Walter Kershenski, ZBA Recording Secretary