

# STAFFORD ORGANIZATIONAL MEETING

January 14, 2019

Supervisor Clement called the meeting to order at 7:35 PM., followed by the Pledge to the Flag.

Minutes of the Organizational Meeting of the Stafford Town Board for the purpose of making appointments for 2019, held at the Stafford Town Hall.

Town Clerk presented notice of publication and posting.

## **PRESENT:**

R. Clement	Supervisor
R. Pacer	Councilman
D. Mullen	Councilman
R. Panek	Councilman
J. Duyssen	Councilman

## **ABSENT: 0**

## **OTHERS:**

S. Boldt	Highway Supt.
J. Scheuerlein	Town Clerk

## **OFFICERS TO BE NAMED BY THE TOWN BOARD:**

	<b><u>Prior year 2018</u></b>	<b><u>New Year 2019</u></b>
Deputy Supervisor	Robert Pacer	Robert Pacer
Deputy Town Clerk	Gerald Wood	Gerald Wood
	Barbara Radley	Barbara Radley

Deputy Town Clerk

Patricia Stewart

Registrar of Vital Statistics	Julie Scheuerlein	Julie Scheuerlein
Deputy Registrar	Walter Kershenski	Barbara Radley
Sub Registrar	Anne Sapienza	Gerald Wood
		Patricia Stewart
Assessor	Anne Sapienza	Anne Sapienza
Legal Counsel	Mark Boylan	Mark Boylan
Auditor	Freed Maxick Battaglia	Freed Maxick
Historian	Garth Swanson	Garth Swanson
Memorial Custodian	Terry Young	Terry Young
Custodian-Town Hall	Terry Maid	Terry Maid
Justice Court Clerk	Terry Maid	Terry Maid
Justice Court Clerk	Marilyn Weinert	Marilyn Weinert
Code/Zoning Officer	Gene Sinclair	Gene Sinclair
Code/Zoning Officer	Gerald Wood	Gerald Wood
Planning Board Member	Mary Ellen Schmidt	Mary Ellen Schmidt
	William Van Alst	William Van Alst
	Sharon Valyear-Gray	Sharon Valyear-Gray
	Paul Tenney	Paul Tenney
	Anita Taylor	Anita Taylor
	Lindsay Yoder	Lindsay Yoder
	Carol Queal	Carol Queal



**BOARD FILED SALARIES OF ELECTED AND APPOINTED OFFICIALS AS FOLLOWS:**

	<b><u>PRIOR YEAR 2018</u></b>	<b><u>NEW YEAR 2019</u></b>
Supervisor	\$13,455.00	\$14,000.00
Town Clerk/Tax Collector	30,766.00	35,328.00
Registrar of Vital Statistics	575.00	593.00
Budget Officer	600.00	618.00
Councilman (4 each)	5,175.00	5,400.00
Assessor	\$23,400.00	24,000.00
Highway Superintendent	\$59,000.00	\$61,100.00
Town Justice Penepent	22,810.00	23,475.00
Town Justice Mattice	22,810.00	23,475.00
Court Clerk	30,766.00	31,690.00
Court Clerk	28,663.00	29,950.00
Account Clerk	16,000.00	16,000.00
Deputy Town Clerk	10,000.00	11,000.00
Emery Park Custodian	20.00/Day	20.00/Day
Planning Board Chairman	75.00/Meeting	75.00/Meeting
Planning Board Secretary	75.00/Meeting	75.00/Meeting
Planning Board Member	75.00/Meeting	75.00/Meeting
Alternate Member	25.00/Meeting	25.00/Meeting
Board of Appeals Chairman	75.00/Meeting	75.00/Meeting

Secretary	70.00/Meeting	70.00/Meeting
Member	50.00/Meeting	50.00/Meeting
Alternate	25.00/Meeting	25.00/Meeting
Board of Assessment Review	100.00/Member	100.00/Member
Zoning Officer	7,800.00/Each	8,040.00/Each
Code Enforcement	7,800.00/Each	8,040.00/Each
Town Attorney	16,000.00	16,000.00
Prosecutor	20,000.00	21,600.00
Historian	1,400.00	1,400.00
Recreation Director	2,000.00	2,000.00
Memorial Custodian	250.00	250.00
Town Hall Custodian	5,000.00	5,000.00
Highway Dept. Union MEO	22.50/HR	
Part Time MEO	21.50/HR	
Highway Dept. Laborer	12.00/HR	
Deputy Highway Supt.	1.00/HR	1.00/HR

Motion made by Councilman Donald Mullen and Seconded by Councilman Ronald Panek to accept the salaries of the elected and appointed officials stated schedule of fees.

**ROLL CALL VOTE**

Councilman Donald Mullen aye

Councilman JimDuyssen aye

Councilman Ronald Panek aye

Councilman Robert Pacer aye

Supervisor Robert Clement aye

**AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES**

AGREEMENT between the Town Superintendent of the Town of Stafford, Genesee County, New York and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway law, we agree that the monies levied and collected in the Town for the repair and improvements of Highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$398,752.00 shall be set to be expended for permanent improvements of the highways.

Work, and general repairs upon 38.25 miles of town highways, including sluices, culverts and bridges having a span less than five feet and boardwalks or the renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside for the permanent improvement of town highways.
  - (a) On the road commencing at all Town Roads

**MOTION** made by Councilman Donald Mullen, Seconded by Councilman James Duysen to accept the Agreement for Expenditure of Highway Monies.

**ROLL CALL VOTE**

Councilman Donald Mullen yes

Councilman Jim Duysen yes

Councilman Ronald Panek yes

Councilman Robert Pacer yes

Supervisor Robert Clement yes

**MOTION** made by Councilman Ronald Panek Seconded by Councilman Robert Pacer to authorize the Justices to hire stenographers and interpreters as needed. Motion was approved unanimously.

**Town of Stafford Bank Deposit Resolution**

NOW, THEREFORE, BE IT RESOLVED, that the **FIVE STAR BANK** be designated in which the Supervisor, Deputy Supervisor, Town Clerk/Tax Collector and Justices shall deposit money coming into their hands by virtue of the Oath of Office.

**Motion** made by Councilman Ronald Panek Seconded by Councilman Donald Mullen to approve the above officers to make deposits to the Five Star Bank

**ROLL CALL VOTE**

Councilman Donald Mullen aye

Councilman Jim Duyssen aye

Councilman Ronald Panek aye

Councilman Robert Pacer aye

Supervisor Robert Clement aye

**CODE ENFORCEMENT OFFICER**

If a replacement is needed due to absenteeism, the Town would pay \$20.00 per inspection up to \$200.00 which would be deducted from the Code Enforcement Officer's salary. Any other expenses that the Code Enforcement Officer accrued would have to be submitted to the Town Board.

Motion made by Councilman Robert Pacer Seconded by Councilman Donald Mullen to approve above statement

**ROLL CALL VOTE**

Councilman Donald Mullen aye

Councilman James Duyssen aye

Councilman Ronald Panek aye

Councilman Robert Pacer aye

Supervisor Robert Clement aye

**Motion** made by Councilman Robert Pacer Seconded by Councilman James Duyssen to hold Board meetings the 2<sup>nd</sup> Monday of each month at 7:30pm at the Stafford Town Hall. The motion was approved on an anonymous vote.

**Motion** made by Councilman Ronald Panek Seconded by Councilman Donald Mullen that the mileage is \$.58 Per mile, substantiated by a voucher with itemized bill, which must be submitted monthly, or quarterly.

**ROLL CALL VOTE**

Councilman Donald Mullen aye

Councilman Jim Duyssen aye

Councilman Ronald Panek aye

Councilman Robert Pacer aye

Supervisor Robert Clement aye

**Motion** made by Councilman Pacer, Seconded by Councilman Mullen; the Town Supervisor, Town Board, Justices, Highway Superintendent, Town Clerk, Town Clerk Deputies, Court Clerks, Assessor, Zoning Enforcement Officer, Code Enforcement Officer, Highway Employees, Planning Board and Zoning Board members are paid biweekly. Payroll period for Highway Employees is for 0001 Monday to 2400 Sunday. Recreation employees are to be paid every two weeks. Budget Officer, Historian, and Registrar are paid once a year in the month of December.

**RESOLUTION 1** Establishing a Workday for Elected and Appointed Officials

Motion made by Councilman James Duyssen, Seconded by Councilman Ronald Panek

Roll Call Vote

Councilman Donald Mullen aye

Councilman James Duyssen aye

Councilman Ronald Panek aye

Councilman Robert Pacer aye

Supervisor Robert Clement ay



**RESOLUTION 4** Adoption of Salaries for 2019

Councilman Donald Mullen made the motion to accept Resolution 4, Seconded by Councilman Ronald Panek and approved on a roll call vote

ROLL CALL VOTE

Councilman Mullen aye

Councilman Duysen aye

Councilman Panek aye

Councilman Pacer aye

Supervisor Clement aye

**RESOLUTION 5** Designation of Official Depository

Councilman Ronald Panek made the motion to accept Five Star Bank as the Official Depository, Seconded by Councilman Donald Mullen and approved on a Roll Call Vote

ROLL CALL VOTE

Councilman Mullen aye

Councilman Duysen aye

Councilman Panek aye

Councilman Pacer aye

Supervisor Clement aye

**RESOLUTION 6** Payroll Schedule for 2019

Councilman Donald Mullen made a motion to accept the payroll schedule for 2019, Seconded by Councilman Ronald Panek and approved on a Roll Call Vote

ROLL CALL VOTE

Councilman Donald Mullen aye

Councilman James Duyssen aye

Councilman Ronald Panek aye

Councilman Robert Pacer aye

Supervisor Robert Clement aye

**RESOLUTION 12** Mileage increase to \$.58

Offered by Councilman James Duyssen

Seconded by Councilman Robert Pacer

Roll Call Vote

Councilman Donald Mullen aye

Councilman James Duyssen aye

Councilman Ronald Panek aye

Councilman Robert Pacer aye

Supervisor Robert Clement aye

Motion made by Councilman Donald Mullen, Seconded by Councilman Robert Pacer to continue the Adopted 2018 Procurement Policy into 2019 and approved on a Roll Call Vote.

ROLL CALL VOTE

Councilman Donald Mullen aye

Councilman James Duyssen aye

Councilman Ronald Panek aye

Councilman Robert Pacer aye

Supervisor Robert Clement aye

JANUARY 14, 2019 AGENDA

Pledge of Allegiance

Approval of November Town Board Meeting Minutes

Approval of December 10, 2019 Town Board Meeting Minutes

Approval of the Financial Report

OLD BUSINESS

Solar Law Discussion

K 9 Donation to Genesee County Sheriff's Office

Resolution 2

NEW BUSINESS

Resolution 3

Resolution 4

Resolution 5

Resolution 6

Resolution 7

Resolution 8

Resolution 9

Resolution 10

Resolution 11

COMMENTS AND DISCUSSION

Cyber Risk Management Questionnaire

Water District 12 proposal from Municipal Solutions, Inc.

GAM Meeting Report

Association of Town Annual Dues

Monroe County Water District Information

Genesee County Youth Bureau and Family Court Community Services Agreement

Discussion of Insurance for Firefighters Battling Cancer form Firefighting duties

Discussion on the Employee Handbook

*Linda call*

PAYMENT OF BILLS

ADJOURN

**Draft minutes for January 14, 2019 Stafford Town Board Meeting**

Supervisor Clement brought to order at 8:07 pm

Present

Supervisor Robert Clement

Councilman Donald Mullen

Councilman Ronald Panek

Councilman James Duyssen

Councilman Robert Pacer

Highway Superintendent Steven Boldt

Town Clerk Julie Scheuerlein

Stafford Residents

Linda Call

Gene Sinclair

Chris McEwen

Phyllis Darling

Gerald Wood

Andrew Darling

Terry Young

Barb Radley

**Approval of the November 12, 2018 board meeting, - Tabled,** Motion made by Councilman Donald Mullen, Seconded by Councilman Ronald Panek and passed on a roll call vote.

**Roll Call Vote**

Councilman Donald Mullen – aye

Councilman James Duyssen – aye

Councilman Ronald Panek – aye

Councilman Robert Pacer- aye

Supervisor Robert Clement – aye so passed

**APPROVAL of December 10, 2018 Board Meeting**

Motion made by Councilman Donald Mullen to approve December 10, 2018 Town Board minutes, Seconded by Councilman Ronald Panek approval on a roll call vote.

**Roll call vote**

Councilman Donald Mullen – aye

Councilman James Duyssen – aye

Councilman Ronald Panek- aye

Councilman Robert Pacer – aye

Supervisor Robert Clement – aye so passed

**Approval of Financial Report – no report**

Motion made by Councilman \_\_\_\_\_ to approve the Financial Report, Seconded by \_\_\_\_\_

**OLD BUSINESS**

**Solar law discussion** to be held January 21, 2019 at 7:00pm

**K9 Donation for Sheriff's Department Office – no**

**RESOLUTION 2** Official Undertaking of Municipal Officers

Motion made by Councilman Donald Mullen, seconded by Councilman Robert Pacer

**Roll call vote**

Councilman Donald Mullen- aye

Councilman Ronald Panek – aye

Councilman Robert Pacer- aye

Supervisor Robert Clement - aye           so passed

**NEW BUSINESS**

**RESOLUTION 3**

Authorization for the Supervisor Robert Clement to Pay certain Claims Prior to Audit

Motion made by Councilman Ronald Panek, Seconded by Councilman Robert Pacer

**Roll Call Vote**

Councilman Donald Mullen - aye

Councilman James Duyssen - aye

Councilman Ronald Panek - aye

Councilman Robert Pacer –aye

Supervisor Robert Clement – aye           so passed

**RESOLUTION 7** Approval of Official Undertaking for Tax Collector

Motion made by Councilman Robert Pacer, Seconded by Donald Mullen

**Roll Call Vote**

Councilman Donald Mullen – aye

Councilman James Duyssen – aye

Councilman Ronald Panek – aye



Councilman Robert Pacer – aye      so passed

**RESOLUTION 8** Completion of Water District #11

**ROLL CALL VOTE**

Councilman Donald Mullen -aye

Councilman James Duyssen – aye

Councilman Ronald Panek – aye

Councilman Robert Pacer- aye

Supervisor Robert Clement - aye      so passed

**RESOLUTION 9** Authorizing budget transfers

Motion made by Councilman Robert Pacer, seconded by Councilman Ronald Panek

**Roll Call Vote**

Councilman Donald Mullen – aye

Councilman James Duyssen – aye

Councilman Ronald Panek – aye

Councilman Robert Pacer – aye

Supervisor Robert Clement – aye      so passed

**RESOLUTION 10** Reappointment of Christa Boldt to Zoning Board

Motion made by Councilman Robert Pacer, seconded by Councilman Ronald Panek

**Roll call vote**

Councilman Donald Mullen – aye

Councilman James Duyssen – aye

Councilman Ronald Panek – aye

Councilman Robert Pacer – aye

Supervisor Robert Clement – aye           so passed

**RESOLUTION 11** Appoint Patty Stewart as Stafford Deputy Town Clerk

Motion made by Councilman Donald Mullen, seconded by Councilman James Duyssen

**Roll call vote**

Councilman Donald Mullen – aye

Councilman James Duyssen – aye

Councilman Ronald Panek – aye

Councilman Robert Pacer – aye

Supervisor Robert Clement – aye           so passed

**Comments and discussion**

Cyber Risk Assessment Questionnaire for New York Municipal insurance Reciprocal Tabled

Water District 12 proposal for Municipal Solutions, motion to sign agreement,

Motion made by Councilman Donald, seconded Ronald Panek

**Roll call vote**

Councilman Donald Mullen – aye

Councilman James Duyssen – aye

Councilman Ronald Panek – aye

Supervisor Robert Clement – aye

GAM meeting report, similar discussion over sales tax agreement throughout Genesee County, Matt Landers – Assistant Genesee County Manager. Discussed sales tax agreement, Genesee County wants to implement for 40 years, discussion to continue. Discussion for Genesee County Jail.

Supervisor Robert Clement shared Genesee County is talking about abandoning the water plant in Batavia.

Smart Growth for the County and Stafford and possible extension -William VanAlst Planning Board, Felipe Oltramari Director of Genesee County Planning Board.

Employee handbook is coming along, need job descriptions. Will include harassment, bullying and Cyber e-mail.

Solar Law – tabled.

Linda Call, shared 'Remember Robert Mullen

Highway Superintendent Steven Boldt discussed a Deferred Compensation retirement investment. Administration Services Agency mailing address, New York State Deferred Compensation Plan, Administration Service Agency, PO Box 18297, Columbus OH 43218-2797, toll free 1-800-422-8463. Web site [www.nysdcp.com](http://www.nysdcp.com)

Motion made by Councilman Mullen to pay Abstract 13 Capital Fund for \$737.50. Seconded by Councilman Panek and approved 5-0.

Motion made by Councilman Mullen to pay Abstract 13 General Fund for \$ 61,431.49. Seconded by Councilman Pacer and approved 5-0.

Motion made by Councilman Panek to pay Abstract 13 Highway Fund for \$23,986.82. Seconded by Councilman Mullen and approved 5-0.

Motion made by Councilman Duyssen to pay Abstract 001 General for \$76,123.14. Seconded by Councilman Panek and approved 5-0.

Motion made by Councilman Duyssen to pay Highway Abstract 001 for \$2016.05. Seconded by Councilman Pacer and approved 5-0.

Motion made by Councilman Duyssen to pay Water Abstract 001 for \$6507.00. Seconded by Councilman Mullen and approved 5-0.

Motion made by Councilman Panek to adjourn the meeting at 9:19pm; seconded by Councilman Mullen and approved 5-0.

# Remembering Robert W. Mullen

b. 1-26-1932 d. 12-27-2018

Bob Mullen was our Stafford Town Historian from 2007 to 2015. He was a lifelong resident of Stafford having been raised on the Mullen family homestead on Mullen Road — one of 13 kids.

Bob was enthusiastic about his town and very knowledgeable about the past. He knew a lot of people and he knew their family stories. He was a rich source of Stafford's history.

Bob loved his wife Helen, and thought she was beautiful — like the beauty of Jacqueline Kennedy. They raised two children.

Many of us knew that Bob liked to sing and had a strong tenor voice. He was a member of our Patriotic Singers for years at the Taste of Stafford. Many people knew him because of his cowboy hat, but not everyone knew of his dedicated work with the Stafford Grange or the Genesee County Pomona Grange or his work with the Grange at the State level.

Bob was involved with the Genesee County Fair and for many years taught tractor safety to Genesee County youth at the Cornell Cooperative Extension. As a young family man, Bob went to Roberts Wesleyan College and earned

his teaching degree. He taught Special Education at Churchville Chili for the rest of his career. Bob taught at the Genesee County jail helping young men earn their GED. He had alot of attributes. He was a worker and a willing helper.

If you didn't know Bob until the later years you can't truly appreciate his heart and concern for people. When, perhaps the years took away some of Bob's filters, some people found him irritating and a little off the wall.

The greeting line at the Turner's Mortuary was so long it had to be cut short to start the funeral on time. Helen apologized for having so many people come but the mortician assured her it was a fine tribute to her husband.

It is my wish that we remember him kindly.

Linda Cell  
Stafford Historical Society, President  
December 30, 2018

as read out at the Stafford Town Board Meeting,  
January 14, 2019

## REMEMBERING ROBERT W. MULLEN

January 26, 1932-DECEMBER 27, 2018

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It is my wish that we remember him kindly.

Linda Call

Stafford Historical Society, President

December 30, 2018

As read at out at the Stafford Town Board Meeting January 14, 2019

**STAFFORD TOWN BOARD**

**FEBRUARY 11, 2019**

Town Board Meeting called to order at 7:30pm by Supervisor Robert Clement, followed by the pledge of allegiance.

Others Present:

Gerry Wood

Linda Call

Phyllis Darling

Andrew Darling

Sandy Swanson

Bernie Corcoran

Barb Radley

Approval of the November 12, 2018 meeting minutes. Motion made by Councilman Robert Pacer, Seconded by Councilman James Duyssen, approved on a unanimous vote.

Councilman Donald Mullen – absent

Councilman Ronald Panek – yes

Councilman James Duyssen – yes

Councilman Robert Pacer – yes

Supervisor Robert Clement - yes

Approval of the January 14, 2019 Organizational Meeting Minutes. Motion made by Councilman Ronald Panek, Seconded by Councilman Duyssen , approved on a unanimous vote.

Councilman Donald Mullen – absent

Councilman Ronald Panek – yes

Councilman James Duyssen – yes

Councilman Robert Pacer –yes

Supervisor Robert Clement- yes



Approval of the January 14, 2019 Board Meeting Minutes. Motion made by Councilman Robert Pacer, Seconded by Councilman Ronald Panek.

Councilman Donald Mullen- absent

Councilman Ronald Panek – yes

Councilman James Duyssen – yes

Councilman Robert Pacer- yes

**FINANCIAL REPORT:** No report

#### **OLD BUSINESS**

Resolution 15 Adoption of the State of New York Deferred Compensation Plan

Motion made by Councilman Ronald Panek, Seconded by Councilman Robert Pacer to accept Resolution 15.

#### **ROLL CALL VOTE**

Councilman Donald Mullen Absent

Councilman Ronald Panek - yes

Councilman James Duyssen - yes

Councilman Robert Pacer - yes

Supervisor Robert Clement - yes

#### **NEW BUSINESS**

#### **CONVERSATION AND DISCUSSION**

- Agreement Between the Town of LeRoy and Teamsters Local 264 Buffalo, NY an Affiliate of the International Brotherhood of Teamsters : We will keep this on file for future reference
- Genesee County Sales Tax/Water/Jail Funding Analysis for Discussion with Genesee County Towns/Villages
- Genesee County Youth Bureau Communication not able to do
- Cyber Risk Assessment: shall be included in the employee handbook
- New York Municipal Insurance Reciprocal- Motion made by Councilman Ronald Panek, seconded by Councilman James Duyssen
- GAM Meeting
- Mark Boylan response to Solar Law and the SEQRA: We will have another meeting to further decide on this matter; either Tuesday, February 19 or February 21 at 7:30pm, with our lawyer present.
- Bill Fox to speak on behalf of SCOPE and the Safe Act: The board cannot act on this as a town board.

- Discussion about the new phone system at the Town Hall: will get specs, and then advertise.

**Motion** by Councilman Ronald Panek seconded by Councilman Robert Pacer to pay

**General Fund Abstract #2** of \$15,315.43 Motion by Councilman Ronald Panek, seconded by Robert Pacer.

**Fire Protection District 1 Abstract #2** of \$284,536.00, Motion by Councilman Ronald Panek, seconded by Councilman James Duysen.

**Water Abstract #2** of \$90,723.81, Motion by Ronald Panek, seconded by Councilman Robert Pacer to pay.

**General Fund Abstract # 14** of \$19,916.00, Motion by Councilman Ronald Panek, seconded by Councilman Robert Pacer and approved on a unanimous vote.

**Highway Abstract #2** of \$38,835.45, Motion made by Councilman James Duysen, seconded by Councilman Ronald Panek.

**Motion** to adjourn the meeting at 8:42pm, seconded by Councilman James Duysen and approved on a unanimous vote.

**STAFFORD TOWN BOARD**

**FEBRUARY 11, 2019**

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Others Present:

Gerry Wood

Linda Call

Phyllis Darling

Andrew Darling

Sandy Swanson

Bernie Corcoran

Barb Radley

Approval of the November 12, 2018 meeting minutes. Motion made by Councilman Robert Pacer, Seconded by Councilman James Duyssen, approved on a unanimous vote.

Councilman Donald Mullen – absent

Councilman Ronald Panek – yes

Councilman James Duyssen – yes

Councilman Robert Pacer – yes

Supervisor Robert Clement - yes

Approval of the January 14, 2019 Organizational Meeting Minutes. Motion made by Councilman Ronald Panek, Seconded by Councilman Duyssen , approved on a unanimous vote.

Councilman Donald Mullen – absent

Councilman Ronald Panek – yes

Councilman James Duyssen – yes

Councilman Robert Pacer –yes

Supervisor Robert Clement- yes

Approval of the January 14, 2019 Board Meeting Minutes. Motion made by Councilman Robert Pacer,  
Seconded by Councilman Ronald Panek.

Councilman Donald Mullen- absent

Councilman Ronald Panek – yes

Councilman James Duysen – yes

Councilman Robert Pacer- yes

**FINANCIAL REPORT:** No report

**OLD BUSINESS**

Resolution 15 Adoption of the State of New York Deferred Compensation Plan

Motion made by Councilman Ronald Panek, Seconded by Councilman Robert Pacer to accept Resolution 15.

**ROLL CALL VOTE**

Councilman Donald Mullen Absent

Councilman Ronald Panek - yes

Councilman James Duysen - yes

Councilman Robert Pacer - yes

Supervisor Robert Clement - yes

NEW BUSINESS

CONVERSATION AND DISCUSSION

- Agreement Between the Town of LeRoy and Teamsters Local 264 Buffalo, NY an Affiliate of the International Brotherhood of Teamsters : We will keep this on file for future reference
- Genesee County Sales Tax/Water/Jail Funding Analysis for Discussion with Genesee County Towns/Villages
- Genesee County Youth Bureau Communication not able to do
- Cyber Risk Assessment: shall be included in the employee handbook
- New York Municipal Insurance Reciprocal- Motion made by Councilman Ronald Panek, seconded by Councilman James Duyssen
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- Mark Boylan response to Solar Law and the SEQRA: We will have another meeting to further decide on this matter; either Tuesday, February 19 or February 21 at 7:30pm, with our lawyer present.
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- Discussion about the new phone system at the Town Hall: will get specs, and then advertise.

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**Highway Abstract #2** of \$38,835.45, Motion made by Councilman James Duyssen, seconded by Councilman Ronald Panek.

**Motion** to adjourn the meeting at 8:42pm, Motion made by Ronald Panek, seconded by Councilman James Duyssen and approved.

**STAFFORD TOWN BOARD MEETING**

**MARCH 11, 2019**

**Pledge 7:30 pm**

Supervisor Robert Clement called the meeting to order with Councilman Pacer, Councilman Panek, Councilman Mullen and Councilman Duyssen in attendance.

Others Present:

Linda Call

Phyllis Darling

Terry Young

Andrew Darling

Barb Radley

Approval of the February 11, 2019 meeting minutes.

Motion made by Councilman Duyssen, Seconded by Councilman Panek to approve the February minutes, and approved 5-0.

**Financial Report:** No Financial Report

**OLD BUSINESS**

**NEW BUSINESS**

Resolution 16 Sexual Harassment Policy Councilman Mullen made motion to table this Resolution for further review, Councilman Panek seconded and passed on a Roll Call Vote.

ROLL CALL:

Councilman Mullen : yes

Councilman Panek: yes

Councilman Duyssen : yes

Councilman Pacer: yes

Supervisor Clement: Yes

Resolution 17 Purchase of Truck for Highway Department Councilman Mullen made a motion to accept Resolution 17, seconded by Councilman Panek and approved 5-0.

Resolution 18 Purchase of Salt/Sand Spreader for Highway Department, Councilman Pacer made a motion to accept Resolution 18; Councilman Panek seconded and approved 5-0.

Resolution 19 Authorizing Budget Transfers for 2018 Councilman Panek made a motion to accept Resolution 19, seconded by Councilman Pacer and approved 5-0.

**CONVERSATION AND DISCUSSION**

GAM Meeting from February and Resolution 14 Councilman Panek made the motion to accept Resolution 14, seconded by Councilman Pacer; approved on a Roll Call Vote

ROLL CALL VOTE:

Councilman Mullen: Abstain

Councilman Panek: yes

Councilman Duyssen: yes

Councilman Pacer: yes

Supervisor Clement : yes

Solar Law Draft: A copy of the draft was given to the Solar Committee for their review. After a brief discussion; it was decided that a meeting to further discuss this matter is needed and scheduled for Monday, March 25 at 7:00pm

Unified Court System's Action Plan is already in place.

Hazard Mitigation Plan is already in place.

Seven Springs Expansion Project is finalized with an addition 8 acres.

State Budget-Proposed 2020 Budget Impacting Aid Incentives is in place.

Credit Card Update, we are in process of implementing this with no fee to the town, the credit card holder will pay all fees.

Phone System Update: We will get a quote from Empire and our own IT person will get a quote to us.

**Abstract 3 General Fund**

Councilman Mullen made the motion to pay \$77,007.75 for the General Fund, Seconded by Councilman Panek approved on a vote of 5-0

**Abstract 3 Water Abstract**

Councilman Mullen made a motion to pay \$ 4180.00 for the Water, Seconded by Councilman Pacer to pay the Water Abstract; approved on a vote of 5-

**Abstract 003 Highway Fund**

Councilman Duyssen made a motion to pay \$28,049.06 for the Highway Fund, Seconded by Councilman Panek and approved on a vote of 5-0.

Linda Call spoke of our upcoming BiCentennial year 2020 and is asking for a committee to spear head this. She suggested continuing our tradition of the men growing their beards for a contest.

She also commented on the annual Firemans Banquet that was held March 9, 2019. A former Junior Firefighter was awarded the Firefighter of the year at age 18 and was in the top responders for the year. Congratulation Samantha Call!!

Meeting adjourned at 8:57 pm



## STAFFORD TOWN BOARD MEETING

Date: APRIL 8, 2019

**Regular Town Board meeting called to order:** Supervisor Robert Clement at 7:30PM

### **Pledge 7:30 PM**

Present:

Supervisor: Robert Clement

Councilmen: Ronald Panek

Donald Mullen

James Duyysen

Absent: Robert Pacer

Highway Superintendent: Steven Boldt

CEO/ZEO: Gerald Wood

Town Clerk: Julie Scheuerlein

Others Present:

Sandra Swanson

Phyllis Darling

Andrew Darling

Terry Young

Bernard Corcoran

Lynda Dusen

Barb Radley

Councilman Donald Mullen made the motion to approve March 11, 2019 Town Board minutes, seconded by Councilman Ronald Panek, approved by a vote of 4 with Councilman Robert Pacer absent.

**OLD BUSINESS**

Andrew Young, County Legislator for the towns of Batavia and Stafford spoke about the new tax-sharing proposed changes. Genesee County income is from two sources, Property Tax and Sales Tax; Genesee County has the lowest rate in the state. It was discussed that a 40 year agreement is too long. With this, the County needs a new jail, which will house female inmates and it is discussed being built by the County Building 2; the money is also used for road, bridge and culvert repair. Water was also discussed; the water treatment plant in Batavia will be phased out, with Batavia the biggest user of water in the county.

Some State Budget Mandates are to raise the age to 17 and 18 year olds to be treated differently; and the DA received at \$60,000-70,000 raise and we had no choice.

Pilots were discussed for solar, the county already gave some pilots as an incentive; Andrew Young was not in favor of this practice and voted no to it.

Solar law-a company has already signed a contract with a few landowners and verbally mentioned it to the Code and Zoning Office. When the application is filled out and presented to the town Zoning and Code Office, the Town has 60 days to act on this when there is no Solar Law.

Councilman Ronald Panek made a motion to assign the Draft Solar Law to Resolution 21. Councilman Donald Mullen seconded the motion, approved on a Roll Call Vote.

**ROLL CALL VOTE**

- Councilman Donald Mullen      Yes
- Councilman Ronald Panek      Yes
- Councilman James Duysen      Yes
- Councilman Robert Pacer      Absent
- Supervisor Robert Clement      Yes

Councilman Donald Mullen made a motion to have a public hearing to be held on May 13 at 7:00pm before the regular Town Board Meeting to discuss the Solar Law and review Resolution 21. Seconded by Councilman Ronald Panek and approved on a Roll Call Vote.

**ROLL CALL VOTE**

- Councilman Donald Mullen      Yes
- Councilman Ronald Panek      Yes
- Councilman James Duysen      Yes
- Councilman Robert Pacer      Absent
- Supervisor Robert Clement      Yes

## **NEW BUSINESS**

Prevailing Wage- All projects must be paid prevailing wage no matter how big or small, not in the budget. It can still be put in effect because the Assembly is still meeting until June.

Resolution 20-Prevailing Wage; Councilman Ronald Panek made the motion to approve Resolution 20, Councilman Donald Mullen seconded and it was approved on a Roll Call Vote.

## **ROLL CALL VOTE**

Councilman Donald Mullen	Yes
Councilman Ronald Panek	Yes
Councilman James Duyssen	Yes
Councilman Robert Pacer	Absent
Supervisor Robert Clement	Yes

Resident Lynda Dusen spoke of her displeasure with the neighbors across the road having a very full dumpster and the refuse company not being able to empty the dumpster because of vehicles parked in front of it. This has been looked at by the Enforcement Officer and determined that since there is no garbage on the ground, it is not in violation. He has called the owner to discuss this matter. The Officer will look into it further; fencing options and talk to the owner.

## **COMMUNICATIONS AND CONVERSATION**

GAM The meeting was about Sales Tax and Water

Phone Update-email; The Bids we received were discussed and determined that we still need a quote from Bill Downie and a vote will occur at the May meeting.

## **ABSTRACTS TOTAL**

**General Fund \$ 91,622.42**

Motion made by Councilman James Duyssen, Seconded by Councilman Ronald Panek and approved on a vote of 4 with Councilman Robert Pacer absent.

**Highway Fund \$ 30,022.12**

Motion made by Councilman Donald Mullen, Seconded by Councilman James Duyssen and approved on a vote of 4 with Councilman Robert Pacer absent.

**Executive Session** Called by Councilman Donald Mullen, Seconded by Councilman James Duyssen and approved on a vote of 4 with Councilman Robert Pacer absent.

**Motion to enter into Executive Session at 8:45pm by Councilman Donald Mullen Seconded by Councilman Ronald Panek and approved**

**Motion to Adjourn at 9:30 PM**

Made by Councilman,                      Seconded by Councilman