

Stafford Town Board

May 10, 2021

Pledge 7:30 pm

Open the Town Board meeting 7:00 pm

Robert Clement	Town Supervisor
Robert Pacer	Deputy Supervisor
Ronald Panek	Councilman
Donald Mullen	Councilman
James Duyssen	Councilman
Julie Scheuerlein	Town Clerk
Steve Boldt	Highway Superintendent
Gerald Wood	CEO/ZEO- absent
Anne Sapienza	Assessor

Others Present:

Nathan Knickerbocker
Terry Young
Brooks Hawley
Tony Prinz
Lester Mullen
Stephanie Underhill
Andrew Darling
Barb Radley

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Motion to Approve March 2021 Minutes with changes, Councilman Donald Mullen

Seconded by Ronald Panek Councilman

Roll Call vote

Councilman Robert Pacer- Aye

Councilman James Duyssen-Aye

Councilman Ronald Panek-Aye

Councilman Donald Mullen-Aye

Supervisor Robert Clement-Aye Aye-5 Nay-0 **CARRIED**

Motion to Approve April 2021 Minutes with changes, Councilman Ronald Panek

Seconded by Councilman Robert Pacer

Roll Call vote

Councilman Robert Pacer-Aye

Councilman James Duyssen-Aye

Councilman Ronald Panek-Aye

Councilman Donald Mullen-Abstain

Supervisor Robert Clement-Aye Ayes 4 Nay 0 Abstain-1 **CARRIED**

Review of Monthly Report of Supervisor 01/31/2021

Approved: Councilman Robert Pacer **Seconded:** Councilman James Duyssen

Ayes 5 Nay 0 absent 0 **Carried**

Review of Monthly Report of Supervisor 02/28/2021

Approved: Councilman Robert Pacer **Seconded:** Councilman James Duyssen

Ayes 5 Nay 0 absent 0 **Carried**

Review of Monthly Report of Supervisor 03/31/2021

Approved: Councilman Robert Pacer **Seconded:** Councilman James Duyssen

Ayes 5 Nay 0 **Carried**

Review of Monthly Report of Supervisor 04/30/2021 **Tabled**

3

Eric Weis of Clark Patterson Lee (CPL) discussed Water District 14 to include Sweetland, Fargo, Clapsaddle Roads and to connect to Bethany. Town of Bethany WD 5 will be the lead agency at this joint venture with Town of Stafford, WD 14.

Anne Sapienza, Town of Stafford Assessor introduced Stephanie Underhill, training her as an a Assessor and to explain requirements for the following resolution no 23

RESOLUTION NO. 23

Dated: May 10, 2021

Whereas, Anne Sapienza, Town of Stafford Assessor is requesting to retain Stephanie Underhill as a part time Clerk.

NOW, THEREFORE, BE IT RESOLVED, The Stafford Town Board hereby authorizes the Assessor to hire Stephanie Underhill as a part time Clerk, as needed

Motion to Table **Resolution No 23** by Councilman Donald Mullen

Seconded by: Councilman James Duyssen

Roll Call vote

Councilman Robert Pacer- Nay

Councilman James Duyssen-Aye

Councilman Ronald Panek-Aye

Councilman Donald Mullen-Aye

Supervisor Robert Clement-Aye

Tabled

RESOLUTION NO. 24

Dated: May 10, 2021

**PART-TIME
CLERK
ASSESSMENT DEPARTMENT**

WHEREAS, the Assessment Department is in need of a part-time Clerk employee on a part-time bases; and

WHEREAS, the Town Assessor received and reviewed applications to hire a Clerk on a part-time bases.

NOW, THEREFORE, BE IT

RESOLVED, the Stafford Town Board hereby authorizes the Assessor to hire Stephanie Underhill for the Assessment Department as a part-time Clerk, on a part-time bases at a rate of _____ dollars (\$ _____) per hour, not to excess _____ hours per week; and be it

FURTHER RESOLVED, the expenditure will be appropriated from line item A1355.13.

Motion to Table **Resolution No 24** by Councilman Donald Mullen

Seconded by: Councilman James Duyssen

Roll Call vote

Councilman Robert Pacer- Nay

Councilman James Duyssen-Aye

Councilman Ronald Panek-Aye

Councilman Donald Mullen-Aye

Supervisor Robert Clement-Aye

Tabled

5

24 (a)

May 10, 2021

RESOLUTION TO ESTABLISH LINE ITEM AND MODIFY THE 2021 Town budget

Resolved, the Stafford Town Board hereby establishes line item A1355.13:

And be it,

FURTHER RESOLVED, THE STAFFORD Town Board hereby authorizes the following budget transfer.

From: A1355.4

Amount: \$

To: A1355.13

Motion by: Councilman

Seconded by: Councilman

Resolution no 24 (a) was not addressed during the Board meeting.

RESOLUTION NO. 25

DATED: May 10, 2021

Removal of Water Debt Charge

WHEREAS, Tax map number 7.-1-5.2, 8379 Route 237, has been included in payment of Water District #2 debt charge,

WHEREAS, the current owners, David & Karen Stone have contacted the Town Hall regarding this charge and pointed out that the water is not accessible to their property, and

WHEREAS, it has been determined that this information is correct,

NOW, THEREFORE, BE IT

RESOLVED, the Stafford Town Board hereby authorizes the assessor to remove the unit charge and complete the paperwork for a 3 year refund of debt charges paid.

Motion by: Councilman Robert Pacer

Seconded by: Councilman Ronald Panek

Roll Call vote

Councilman Robert Pacer-Aye

Councilman James Duyssen-Aye

Councilman Ronald Panek-Aye

Councilman Donald Mullen-Aye

Supervisor Robert Clement-Aye

Carried

7

Rezone Request

Councilman Robert Pacer made the **Motion, Seconded** by Councilman Ronald Panek to have Supervisor Robert Clement, to sign Environmental Assessment Form Part-2. For the property Rezone from A-R to Commercial, TMP 8.-178.2, Route 5.

Roll Call vote

Councilman Robert Pacer- Aye

Councilman James Duyssen- Aye

Councilman Ronald Panek- Aye

Councilman Donald Mullen- Nay

Supervisor Robert Clement- Aye Aye- 4 Nay -1 **Carried**

After a discussion, Supervisor Robert Clement said, “ there is a need to Table” and offered to get a hold of Mr. William VanAlst the Planning Board Chairman, to assist in the narrative on the SEQAR for the Rezone from A-R to Commercial, TMP 8.-78.2, Route 5. **Motion** to table by Councilman Donald Mullen, **seconded** by Councilman Ronald Panek. Need proof of ownership for property from Bruce Scofield.

Roll Call vote

Councilman Robert Pacer-Aye

Councilman James Duyssen-Aye

Councilman Ronald Panek-Aye

Councilman Donald Mullen-Aye

Supervisor Robert Clement-Aye **Tabled**

8

Julie Carasone, Deputy Town Clerk gave a presentation in regards to Facebook for the Town of Stafford. After the Facebook presentation, a discussion ensued with Town Councilmen and Julie Carasone, Deputy Town Clerk.

Councilman Don Mullen made **motion** at this time to shut Facebook and Facebook Live down and not to be used and will be open for further discussion in the future. **Seconded** by Councilman James Duyssen

Roll Call vote

Councilman Robert Pacer- Aye

Councilman James Duyssen-Aye

Councilman Ronald Panek-Aye

Councilman Donald Mullen-Aye

Supervisor Robert Clement-Aye

Aye-5 Nay-0

CARRIED

8

Interviews will be scheduled for the Staffing of the summer Recreation Supervisor and Recreation Director Positions, possibly combining both jobs.

Nathan Knickerbocker, one of the applicants for the Stafford Recreation program, shared his history and his qualifications.

Councilman Ronald Panek referred to scheduling a workshop to go through Stafford General Code to involve Gerry Wood, Stafford Zoning & Code Officer, to clear up the inconsistencies in building codes.

PAY THE BILLS Total Abstract \$52,282.04

GENERAL FUND \$32,232.68

Motion by Councilman James Duyssen

Seconded by Councilman Robert Pacer all Ayed **Carried**

HIGHWAY \$4669.36

Motion by Councilman James Duyssen

Seconded by Councilman Robert Pacer all Ayed **Carried**

CAPITAL PROJECTS \$15,380.00

Motion by Councilman James Duyssen

Seconded by Councilman Robert Pacer all Ayed **Carried**

Motion to adjourn at 9:31pm by Councilman Ronald Panek

Seconded by Councilman James Duyssen. All Ayed, **carried.**

Respectfully Submitted,
Julie A. Scheuerlein
Stafford Town Clerk

These Minutes are a draft only of the Stafford Town Board Meeting of May10, 2021 and are subject to Change and or Revision Prior to and approval by Stafford Town Council.